# 3rd PRESLHY Coordination Committee CC Meeting

Date: 23.03.2018; 14:00-15:30

Venue: virtual (Invitation for GotoMeeting)

## Invited / Participants:

|  |  |  |
| --- | --- | --- |
| Jedicke, Olaf (IKET)  |  olaf.jedicke@kit.edu  |  OJ |
| JALLAIS, Simon  |  simon.jallais@airliquide.com  |  SJ |
| Alexandros Venetsanos  |  venets@ipta.demokritos.gr  |  AV |
| Stuart Hawksworth  |  Stuart.Hawksworth@hsl.gsi.gov.uk  |  SH |
| Kuznetsov, Mikhail (IKET)  |  mike.kuznetsov@kit.edu  |  MK |
| Molkov, Vladimir  |  v.molkov@ulster.ac.uk  |  VM |
| Beatrice FUSTER  |  beatrice.fuster@airliquide.com  |  BF |
| Simon Coldrick  |  Simon.Coldrick@hsl.gsi.gov.uk  |  SC |
| Philip Hooker  |  Philip.hooker@hsl.gsi.gov.uk  |  PH |
| Gary Dobbin |  Gary.Dobbin@hsl.gsi.gov.uk  |  GD |
| Kotchourko, Alexei (IKET)  |  alexei.kotchourko@kit.edu  |  AK |
| Makarov, Dmitriy  |  dv.makarov@ulster.ac.uk  |  DM |
| Donatella Cirrone  |  Cirrone-DMC@ulster.ac.uk  |  DC |
| Thomas Jordan  |  thomas.jordan@kit.edu  |  TJ |

## Agenda of the Meeting:

1. Approval of minutes and check of actions (TJ)
2. Administrative issues (OJ)

3) Status of deliverables (TJ)

4) Preparation of Kick-off Meeting (TJ)

5) Actions (TJ)

## (Draft) Minutes:

1. Approval of minutes and check of actions

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1. Administrative issues

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1. Status of deliverables

…

1. Preparation of the Kick-off Meeting

…

1. Actions

|  |  |  |  |
| --- | --- | --- | --- |
| **Action No** |  **What** |  **Who** | **When** |
| ~~CC1.1~~ |  ~~Grant Agreement to be signed~~  |  ~~NCSRD~~  | ~~asap~~ |
| ~~CC1.2~~ |  ~~Clarify problems with signature~~  |  ~~HSL~~  | ~~asap~~ |
| ~~CC1.3~~ |  ~~Provide banking information~~  |  ~~all but AL, ProScience, KIT~~  | ~~asap~~ |
| CC1.4 | Provide feedback on Consortium Agreement  |  all  | asap |
| CC1.5 | Check the Deliverable list on website esp. for WP6 (consistent with contract) |  TJ | asap |
| ~~CC1.6~~ |  ~~Organise doodle request via website~~ |  ~~TJ~~ | ~~asapafter CC1.7~~ |
| ~~CC1.7~~ | ~~Introduce safety certificate on www.preslhy.eu~~ |  ~~TJ~~ | ~~asap~~ |
| ~~CC1.8~~ | ~~Check extension of virtual meetings with common desktop (webex, or Skype for business) and doodle for next CCM~~ |  ~~TJ~~ | ~~asapafter CC1.7~~ |
| CC2.1 | Check consistency of IPR listed in the contract with the CA content and rather provide a link in the CA | Jedicke | asap |
| CC2.2 | Provide all project documents via download from website | TJ | asap |
| CC2.3 | Every CC member tries to login on [www.preslhy.eu/wp-admin](http://www.preslhy.eu/wp-admin) | WP leaders | asap |
| CC2.4 | Distribute Kick-off date and draft agenda as invitation | TJ | asap |